

IOWA DISTRICT COURT FOR \_\_\_\_\_ COUNTY

**Domestic Relations Trial Setting Conference Memorandum**

\_\_\_\_\_  
Petitioner  
Attorney:\_\_\_\_\_

Case No.\_\_\_\_\_

\_\_\_\_\_  
Respondent  
Attorney:\_\_\_\_\_

**TYPE OF CASE:**  Dissolution     Modification     Contempt     Paternity

- |  |  |
|--|--|
| <input type="checkbox"/> Custody       | <input type="checkbox"/> Property          |
| <input type="checkbox"/> Visitation    | <input type="checkbox"/> Education subsidy |
| <input type="checkbox"/> Child Support |  |
| <input type="checkbox"/> Alimony       | <input type="checkbox"/> Other_____        |

**TRIAL DATE** \_\_\_\_\_ at 9 a.m.      **LENGTH OF TRIAL** \_\_\_\_\_ day (s)

**SETTLEMENT CONFERENCE DATE:** \_\_\_\_\_ at \_\_\_\_\_.

**Attorneys, clients, and parties not represented by counsel, without exception, must personally attend the pre-trial settlement conference.** For settlement conference requirements, see rule 4.3, Rules of Practice and Administration, 7<sup>th</sup> Judicial District, available on Scott County Bar Association website, scottcountybar.org, or available from the office of the district court administrator.

**Attorneys and parties not represented by counsel wishing to avoid attending the Trial Setting Conference in person must call the court administrator before the Trial Setting Conference date to secure a settlement conference date and trial date. This Trial Setting Conference Memorandum must then be completed and returned to the court administrator as an e-mail attachment or by ordinary mail.** (The form is available on the Scott County Bar website, scottcountybar.org).

Only attorneys and parties not represented by counsel who did not attend the Trial Setting Conference or return this Trial Setting Conference Memorandum will be notified of the settlement conference date and trial date by the court administrator.

**CHILDREN IN THE MIDDLE:** Course must be taken anytime a proceeding involves custody or visitation. The course must be taken before a final decree is granted or a final order is entered unless participation in the course is waived or delayed for good cause. See Iowa Code Sec. 598.19A.

Date:\_\_\_\_\_

\_\_\_\_\_  
Howard Thomas, District Court Administrator  
563-326-8783    [howard.thomas@jb.state.ia.us](mailto:howard.thomas@jb.state.ia.us)